

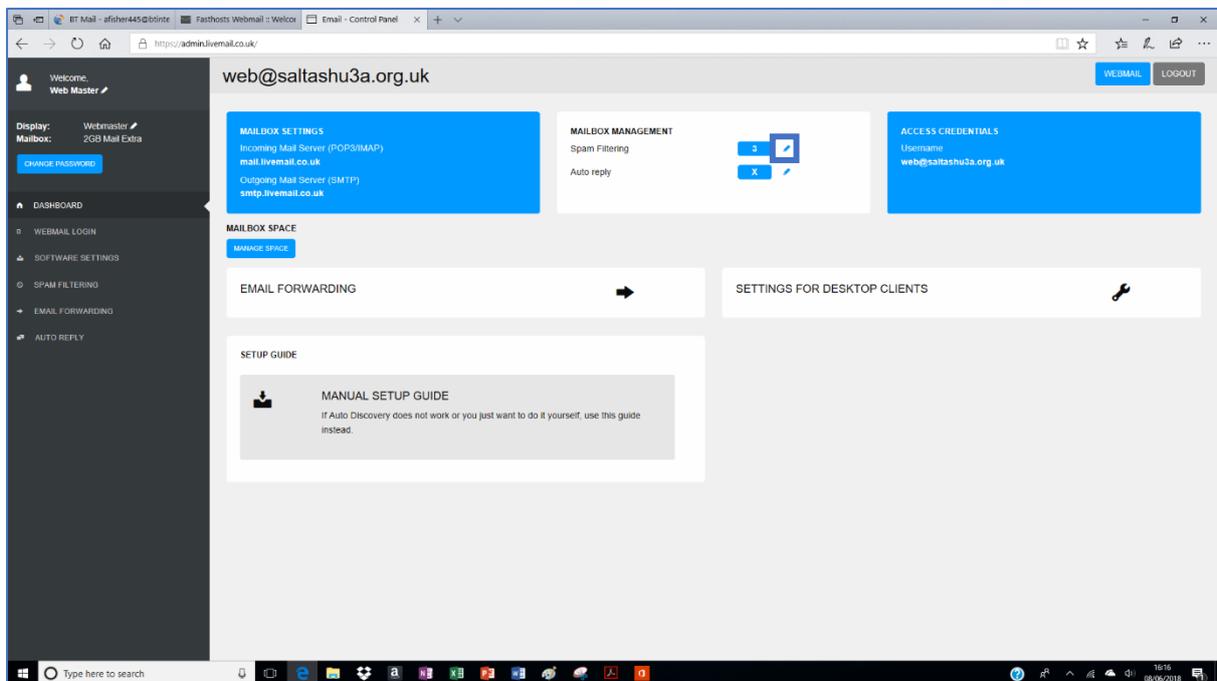
Fasthosts Webmail: SPAM Filter

If you are receiving unwanted and unexpected emails, known as SPAM, you can amend your Fasthosts SPAM settings to filter out these items.

NOTE: If you do this please keep an eye on the items you do receive to make sure that you are not filtering out legitimate items.

To adjust the SPAM Filter:

- **Do not** login to Fasthosts email.
- Open your browser window and enter the following URL (website address):
<https://admin.livemail.co.uk>
- Enter your generic email address, e.g. web@saltashu3a.org.uk and appropriate password.



- You should see that the recommended 'standard' setting is **5**. Click the SPAM Filter **edit 'pencil'** indicated above.
- Use the **Spam Filter Strength** dropdown menu to **reduce** the number to perhaps **2** or **3** to increase the level of filter applied to your incoming mail.

You may also want to:

- adjust the **action** the system takes when SPAM is detected
- specify email addresses in the **trusted** and **block** lists

The screenshot shows a web interface for configuring spam filters. At the top, there is a section titled "FILTER OPTIONS" with a help icon. Below it, a "Spam Filter Strength" dropdown menu is set to "2". A list of actions is shown, with "Take no action" selected and highlighted in blue. Below this are two side-by-side text input fields: "TRUSTED SENDER LIST" and "BLOCK LIST", both with help icons. The "TRUSTED SENDER LIST" field has the instruction "Enter email addresses of trusted senders and press enter after each one." and contains the placeholder text "add an email address". The "BLOCK LIST" field has the instruction "Enter email addresses of known spammers and press enter after each one." and also contains the placeholder text "add an email address". At the bottom left, there is a blue button labeled "SAVE SPAM SETTINGS" and a grey button labeled "Cancel".

- When you have finished, click the **Save SPAM Settings** button.

- Click the  button in the top right-hand corner of the window.