Accessing websites

When you access a new website you will probably have been given an address (URL) for it's home page and you will either type in that address or click on it if you received it electronically.

Setting up a Favourite (Bookmark) for a website

The reason for setting up a Favourite or Bookmark for a website is so that you can get back to it again easily. If you use the Internet quite a lot then you may build up a very useful list of bookmarks, over time.

Although the screens may look slightly different in each internet browser, the principle is the same. Here the screenshots illustrate two commonly used browsers, Microsoft Edge (previously Internet Explorer) and Mozilla Firefox.

- Display the relevant **website**.
- Click the **star** in the top right of the browser window, e.g.

Microsoft Edge

V		
Favorites	Reading list	
Name		
Saltash U3A		×
Favorites		\sim
Add	Cancel	

Mozilla Firefox

	~ ··· 🛛 🗙			
Edit This Bookmark				
<u>N</u> ame:	Saltash U3A			
Folder:	🗟 Other Bookmarks 🛛 🗸 🗸			
<u>T</u> ags:	Separate tags with commas			
	Done <u>R</u> emove Bookmark			

 Amend the name if you wish and click Add/Done to enter it into your favourites list.

Organising Favourites or Bookmarks

It is usually possible to create folders to organise your bookmarks. When you create or edit a bookmark there is usually a **folder** drop-down list leading to an option to create a **New Folder**.

Favorites Reading list	Edit This Bookmark
Name	Name: Saltash U3A - HTTPS version
Home - BBC News	Folder: Other Bookmarks
	🗶 Bookmarks Toolbar
Save in	> 🖃 Bookmarks Menu
Favorites ^	> 🖂 Other Bookmarks
V 📙 Favorites	
📙 Favorites Bar	
	New F <u>o</u> lder
	Tags: Separate tags with commas
	Done <u>R</u> emove Bookmark
Create new folder	
Add Cancel	

Using a Favourite or Bookmark

· Click on the **Favourites / Bookmarks List** button. Again, this may appear slightly different depending on the browser you are using.

Microsoft Edge



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If you are unsure which button to use, rest you mouse on the available tools to see the tooltip description, e.g.

Mozilla Firefox		
IIIN		
View history, saved bookmarks, and more		

When you have displayed the list, click on the **required link**.