

Minutes February 3 2023
Saltash u3a Committee

Present: Amanda Smith, Gill Higgins, Barry Olver, Rose Olver, Marilyn Read, Angie Fisher
Jennifer Gegg.

Apologies: Lesley Brunskill, Jason Lamb

Minutes of January 6 2023 were agreed and signed. Proposed Gill Higgins, seconded Marilyn Read.

Action Points:

1. Cornwall Glass. Amanda will address this more fully under Chair
2. Lesley had checked re Tech sessions for Group Leaders (GL) and had found that there were already various Tech sessions available in Saltash. Therefore there was no need to pursue this further. We will await until Lesley returns to discuss the GL's coffee morning.
3. No further meetings with the University have taken place this year. Plymouth u3a are following this up and will get back to Jennifer with an update.
4. The date of the May Fair is unchanged so we will not have a publicity table as it clashes with the Coronation.
5. The u3a Trusts celebration week for 2023 is not yet available on their website.
6. Lesley has the key for no.4 Fore Street.
7. Jennifer was unable to find on the Trust's website any mention of grants for u3as to update their equipment. She has emailed them and is awaiting a response from a Linda Hodson Another suggestion was perhaps we could get a grant from the National Lottery but to wait and see the response from the Trust.

Chair:

1. We have no guidelines to help us with members who have dementia. There is nothing mentioned in the safe guarding documents. Barry thinks he has seen something about this on the Trust's website and he will look into this.
2. The outing which is partly funded by Cornwall Glass is called Royal Connections. It will take place on Tuesday May 9. It involves a coach trip from Saltash to Paignton, then a train from Paignton to Kingswear, a ferry across to Dartmouth and a tour on a boat. The reverse route will be taken to bring us back to Saltash. Members who want to go on this will be asked to pay £28. Due to the coaches terms & conditions no dogs can go on the trip. Members will be asked to complete our terms & conditions form before payment is taken. If a member wishes to book a place for a member not present then this second person will still have to sign Saltash's terms & conditions before payment and a place on the trip can be secured. It was decided for this Royal Connection excursion that this would be put on hold because with the numbers anticipated it would take too long. At the general meeting Amanda and Barry may use the small hall at Wesley for the completion of the forms and payment. Payment can be by cash, cheque or BACS.
Marilyn will be the Welcome person for the meeting and Jennifer will man the GL's table.
3. Holiday Fellowship is affiliated with the u3a and we can receive a 10% discount for their interest holidays e.g. painting. This to be brought to GLs attention.

Correspondence

1. The Trusts revamp of their governance at the National and Regional levels has been reviewed after input from u3as. It was suggested that Trustees should have specific skills but that could limit the appointment of Trustees. Pilot projects on this are to be run but the format has not yet been decided.

2. Lesley has requested that the arrangements for the Gls coffee morning be postponed until April when she would be back. This was agreed unanimously.
3. Jenny Hannaford's daughter informed the Chair that Jenny had died. She expressed her thanks to the u3a for the support and help that Jenny had received after her husband had died.
4. Jason had an email about the Exeter Craft Fair at Westpoint. Amanda will give out the details at the next general meeting.
5. John White who was involved with the Burraton Community Centre has died. His funeral is on February 13 at 2.15pm at St Nicolas and St Faiths Church
6. TAM requested the names of our committee to whom information is to be sent. The names of the membership Secretary Rose Olver, the Treasurer Barry Olver & the Secretary Jennifer Gegg were submitted.

Treasurer:

1. Two emails were received from Fasthosts. The first was that the payment of £42 for the renewal of the SSL Certificate had failed. The second one said that the payment had been collected from his personal credit card. Neither he or the webmaster were aware that it was due. There was no apparent reason why this payment had failed. It was proposed that the new Treasurer should monitor the Fasthosts admin website next January to see when the SSL certificate was due.
2. Jason Lamb is now a signatory for our bank accounts
3. Updating our organisation details for Barclays is now complete.
4. The prospective new Treasurer Marcia will not be able to take on the role due to family commitments. There is another person interested in the role who the Treasurer will be meeting later in February.

Current Account £9548.80

Social Account £829.45

External Funding Account £3694.32

Reserve Account £1000

Secretary:

Copies of their job descriptions were given to the Committee members who were present. They were asked to review theirs and see if any thing needed to be amended. The Newsletter Editor's one is very out of date and Jennifer was unable to find one for the Webmaster. To be reviewed next meeting.

Membership Secretary:

1. Rose reported there were 8 new members bringing the total to 272.
2. The TAM submission has been sent in.
3. A new member was enquiring whether her membership had gone through. Rose will look in to it

Webmaster

1. Handovers. Angie & Jason have updated the website but there is one small area to go so they have missed the end of January as the deadline for their handover. When they have completed this then Fasthosts will be asked to remove Angie from the account.
2. All About Magazine. Mike Corber is not going to update his MS office so needs to create a document template for his version. He is working on articles for the next issue. Mike and the Committee need to discuss how many editions and when All About should be produced over the year. When these issues are settled Mike will use Beacon to ask for contributions.

Speakers Secretary

The next months speaker is from the Commonwealth War Graves Commission (CWGC).

Barry is finding out the details of how they want paying and where this money should be sent as it was very unclear. Amanda pointed out that as a charity we cannot pay another charity directly but payment should go to the speaker who then could pay it to the RGCC.

Publicity

1. Amanda suggested that we should promote the Saltash u3a quarterly in the Cramleigh magazine and/ or perhaps in the Saltash & District Observer.
2. The raffle made more money than usual after promoting it as 2 tickets for a £.

AOB:

1. Barry reported that Roger F has sold the last of the 3 Garmin GPS units for £83.76. By selling the 3 GPS units & the scanner he has raised £402.76, It was suggested that this money should used for publicity. This was agreed by the Committee.
2. Amanda had met Jo Grail, a director of PL12. After a discussion they, as well as John Penny and Barry, will meet in the near future to discuss the Hopper bus bookings.

Summary of Action Points:

1. Update on the response to the Royal Connections trip
2. Dementia
3. Review of job descriptions
4. Meeting about the Hopper Bus
5. Plan for further publicity
6. Handover by webmaster
7. University update
8. Grant for updating equipment

The next meeting will be on March 3, 2pm at the Shado Centre