

Saltash u3a Committee Minutes 07.07.23

Present: Amanda Smith (Chair), Gill Higgins (Vice Chair), Jennifer Gegg (Secretary), Barry Olver (Treasurer), Rose Olver (Membership), Marilyn Read (Speakers), Lesley Brunskill (Groups), Sue Pym (Minutes), and Mike Corber who was invited to address the Committee regarding 'All About'.

Apologies: Jason Lamb, Peter Payne-Hanlon

Minutes: The minutes of the previous meeting were agreed. Proposed by Rose, seconded by Barry.

Action Points: These will no longer be listed separately but will instead be included under the relevant officer's heading.

Chair: **1.** Updating of Job Roles carried forward to September. **2.** Urgent request for volunteers to join the Committee will be included in an email to members and raised at the next General Meeting on 13th July. **3.** 'All About' was approved for publication and Mike agreed to email it out to members that evening. Amanda and Gill were thanked for proof reading. Mike discussed the issues with the current publishing package which is no longer appropriate for our needs. He had received a bumper number of articles but raised the issue of the length of many submitted which had then required considerable editing.

*Action (i) Committee to further discuss word limit for some articles. (ii) Barry and Jason have been asked to look into the potential of new publishing software to help with compiling and editing 'All About'. Tech Fix in Keast Mews have already recommended one package costing £199.99 + £89.95 installation fee. (iii) Jason to download 'All About' onto our website. (iv) Rose and Barry to post 'All About' to those without email. Mike then left the meeting. **4.** The Committee agreed to support the TAT AGM resolutions regarding raising the profile of the u3a and discussed ways our advertising could be more effective. *

Amanda to place a half page advert in the next 'Cramleigh' and a quarter page in the 'St Germans Post' which would reach a wider audience. She will approach a member with artistic flair to produce a 'Showcase' poster for the local shops.

Vice Chair: **1.** 21st October confirmed as date for the Barn Dance. This year there will be a live band with a caller costing £700 + £55 hire for the BCC. The committee agreed that a maximum of 80 tickets costing £12 per person to also include a small pasty and a glass of squash would be available at the September meeting. As tickets have yet to be printed, names and any payments from those wishing to secure a place early would be taken at the July meeting. * Action Gill. **2.** Members have been reminded to take care when volunteering in the kitchen.

Secretary - Correspondence and Business: Mailing re national u3a celebration week 16-24th September. Committee agreed no further action required as our Showcase is already planned.

Treasurer: **1.** The CLA (Copyright Licencing Agency) licence due for 1 August'23 – 31 July'24 has increased from £60 to £64.20. **2.** Saltash u3a is affiliated with HF Holidays and the £100 Bond which enables 10% discount on group bookings for walking holidays, has earned £2.02 interest. **3.** The bank account signatories will need to be changed once the new committee is established after the AGM. **4.** PAT testing of all electrical equipment will need to take place in August. **5.** Amanda Learmonth will be asked to confirm that she can audit the accounts before the AGM. * Action Barry. **6.** Current Account- £6075.39; Social Account - £1052.05; External Funding Account - £2184.32; Business Premium Account - £1001.03.

Groups: No further progress on establishing the new exercise class but Lesley remains in communication with the instructor.

Webmaster: **1.** Plymouth University link to be added to website. **2.** Group Leaders use of 'Beacon', issues ongoing. **3.** Web anomalies carried forward.

Membership: **1.** 3 new members joined since last meeting and membership now stands at 294. **2.** New membership cards to be printed. **3.** New members' coffee morning Monday 10th July – at this late stage, very few replies received to date.

Speakers: **1.** Discussed disappointment with previous speaker, agreed it was an unfortunate misunderstanding. **2.** July speaker is Ian Parker from the Literacy Trust. Talk title, 'Giving hope to a better life through Education.' There will be a bucket collection as no fee. **3.** No further talks have yet been agreed as speakers are reluctant to confirm. * Action: Marilyn to chase up speakers and notify Rose and Barry by the middle of August in order that the talks can be published on the new membership cards before they are issued in September.

AOB: **1.** Members will need to be reminded that in line with the Wesley rules, food and drink of any kind cannot be taken into the church (beyond the threshold of the Foyer or small hall). **2.** It has been pointed out that some notices on the display boards are out of date and require refreshing. *Action: Amanda to raise both the above at the next General Meeting. **3.** Several committee members will have completed their term of office at the AGM and the Committee was reminded of the terms of tenure for both Honorary Officers and Officers as laid out in the Constitution. A new member has expressed an interest in joining the committee and may be prepared to take over the role of Secretary. If this was to be the case, then the current Secretary Jennifer Gegg offered to stand down but remain on the Committee and should there be no other nominees she would be willing to take on the role of Chair for just one year. This is in the hope that someone comes forward to join the Committee as Vice-chair ready to take over the following year. **4.** Rose showed the Committee the very smart new music stand covers which she had made for the Ukulele group.

Next Committee Meeting: Friday 1st September 2pm at the Shado Centre.

Approved:

Date: