

Saltash u3a Committee Minutes June 2nd 2023

Present: Amanda Smith (Chair), Gill Higgins (Vice Chair), Barry Olver (Treasurer), Marilyn Read (Speakers), Lesley Brunskill (Groups), Peter Payne-Hanlon (Shadow Treasurer), Sue Pym (Minutes).

Apologies: Jennifer Gegg, Rose Olver, Jason Lamb.

Minutes: The minutes of the previous meeting were agreed. Proposed by Gill, seconded by Lesley and signed by Amanda.

Action Points:

- (i) The outstanding Job Roles had been completed. A common format will be established and they will be signed off at the next meeting. *Action: Amanda.
- (ii) No headway with university but Cyber Security visit going ahead.
- (iii) Amanda has booked the Bank Manager for the September meeting. November meeting possibility of a speaker with information about GP referrals to access the Leisure Centre at reduced costs.
- (iv) Doorstep discovery group is under development, removed from agenda until further notice.
- (v) Web anomalies: in absence of web master, to be carried forward.*Action: Jason.
- (vi) Barn Dance: 14/21 October agreed as possible dates. *Action: Gill to follow up.

Chair: **1.** The May meeting format proved very successful. **2.** The Royal Connections trip was enjoyed by all. Cornwall Glass the sponsors required feedback on use of the grant. Amanda has now completed and returned the lengthy form accounting for all the £1000.00 grant. **3.** As a limited number of Committee members will be present at the June General Meeting volunteers to cover for them were agreed.

Secretary - Correspondence and Business: No report.

Treasurer: **1.** A laser pointer has been found and will be stored together with the wireless headset. **2.** At long last after chasing them up, an invoice for £80 for the hire of the Scout Hut by the Flower Arranging Group during 2021 and 2022 has been received and paid. **3.** The Geology Group rent is outstanding so in order that the BCC Invoice can be settled in full, approval was given for this to be paid and Barry will recoup from the group leader on her return from holiday. **4.** Current Account - £6756.24; Social Account - £1607.05; External Funding Account - £ 2184.32; Business Premium account - £1000.00.

Groups: **1.** Group Leaders have been informed of the new arrangements for the Hopper Bus hire. **2.** The proposed new Exercise Class tutor has secured The Core as a venue, weekly, late Tuesday mornings. Insurance has been arranged but cost to members yet to be confirmed. *Action: Lesley. **3.** New Members' Welcome Pack discussion ongoing. **4.** No suggestions received to request for groups appealing more to male members. **5.** Showcase adverts will

be placed in various prominent venues around the town and in the October 'Cramleigh'. Lesley will meet with Group Leaders at the end of September to discuss the format and the way in which enquiries to join groups which are full are dealt with. **6.** Some group Leaders are not using 'Beacon' and their details are incomplete. * Action: Lesley.

Webmaster: No report.

Membership: In Rose's absence her report was read by Barry. **1.** 5 New members joined in May. **2.** Membership analysis figures provided by TAT: Associate - 6, Joint Associate - 4, Individual - 185, Joint - 96, Total 291. Male – 70 (24%), Female – 218 (75%), Total 288. Difference probably due to time lapse. **3.** If the Shado Centre is available, it was agreed to hold a new members' Coffee Morning on Monday 10th July. * Action: Barry & Rose.

Speakers: The June speaker is Sven Lauch and his talk is entitled 'Life without walls' living in East Berlin.

AOB: **1.** Preparation for new Committee members: Whilst Peter is currently shadowing Barry to take over as Treasurer, several other Committee members including the Chair and Vice Chair have also reached the end of their tenure and will be stepping down at the AGM. New volunteers are now required to step forward. * Action: Amanda to send out an email to the membership. **2.** Kitchen volunteers will be reminded not to place the second hot metal teapot too close to the person serving the tea. This to avoid an arm burn as occurred recently. *Action: Gill will inform members at the June meeting. **3.** It is hoped that the next 'All About' will be published in July. * Action: Amanda to liaise with Mike re editing and proof reading.

Next Meeting: Friday 7th July 2pm at the Shado Centre.

Approved:

Date: