

Saltash u3a Committee Minutes March 31st 2023

Present: Amanda Smith (Chair), Gill Higgins (Vice Chair), Jennifer Gegg (Secretary), Jason Lamb (Webmaster), Marilyn Read (Speakers), Lesley Brunskill (Groups/Publicity), Sue Pym (Minutes).

Before business commenced two new appointments were duly voted onto the Committee.

Peter Payne-Hanlon who will shadow the Treasurer until the AGM when the current post holder stands down was proposed by Jennifer and seconded by Lesley and Sue Pym who has taken on the role as Minute Secretary was proposed by Jason and seconded by Gill.

Apologies: Peter Payne-Hanlon, Barry Olver, Rose Olver.

Minutes: The minutes of March 3rd were agreed and signed by Amanda.

Action Points:

Review of job description: Most had been reviewed, agreed, and returned to Jennifer. * ACTION: Amanda will remind those still outstanding to do so by next meeting.

Hopper: Communication with John Penny is now working well.

Email: There had been a very positive response to the email regarding closer links with Plymouth u3a. * ACTION: Amanda to meet with Jennifer re way forward.

New Laptops: The deal which Jason had investigated with HP is no longer available. On Barry's advice it was agreed to go with Andrew Watts who is offering 4 ASUS laptops @ £400 each with 12 months warranty + Microsoft Office 365 software and an annual licence costing £50 which covers 5 laptops. An application to the National Lottery Community Fund will now be made. * ACTION: Barry to assist Jennifer with the application form and Amanda and Jennifer will be the two required signatories.

All About: Mike Corber is all set for the June publication. Amanda has requested items for inclusion from members.

Chair:

Royal Connections Trip: 83 tickets sold to date, only 2 remain unsold and 1 ticket available for re-sale.

For the duration of the trip, the leader will be issued with a 'pay as you go phone', property of Saltash u3a. Those attending will be divided into groups of ten each with a designated leader; a coloured group ribbon to be attached to outer clothing, and a wrist band on which will be printed the trip leader's phone number. *ACTION: Amanda.

Discover and Dine:

Gift Aid: After investigations by Barry and Peter, who concluded that there was a great deal of ongoing work involved in applying for Gift Aid from subscriptions with very small financial gain to our u3a, it was agreed that we would not proceed.

Community Slot: Dementia Café speaker no longer available but Amanda knows a 'local' bank manager whom she is hoping will come to talk about fraud risks. *ACTION: Amanda.

Insurance: As a result of a group leader's recent difficulties in obtaining Buildings and Contents insurance cover due to the company's misinterpretation of vocabulary used, and no fault of our member, Lesley contacted u3a National Head Office for advice. The issue was finally resolved thanks to 'South Today's' intervention. *ACTION: Lesley to bring this to the attention of Group Leaders at the Group Leaders' Social Evening.

Sensitive issue: Concerns have been raised regarding a member which once all the facts are known, will be dealt with sensitively and fairly. *ACTION: Amanda and Lesley.

Correspondence:

From Head Office: (1) Notification that Head Office will now only contact the Secretary twice a month.

(2) Questionnaire regarding as to how the 40th Celebrations had impacted on our u3a. Duly completed by those present. *ACTION: Jennifer.

(3) Beacon Login needs to be altered as from April. * ACTION: Jason.

(4) Annual Returns Forms *ACTION Rose or Barry to be the contact once clarification sought re membership or finance.

(5) Various on-line workshops being offered. *ACTION: Amanda to forward email to Committee.

(6) Request for WW11 memories. *ACTION: Lizzie Asprey to be approached.

(7) Coronation celebrations. *ACTION: Jennifer to collate article and photos after Royal Connections Trip and send to Head Office.

Treasurer:

In his absence Amanda read out Barry's report. Main points were laptop advice see above Action Point 4 and:

- (1) Only £25 will remain from Royal Connections Trip grant to put towards the proposed 'pay as you go phone'.
- (2) Credit note received for £8 from Third Age Matters magazine overpayment.
- (3) After communication from Barclays Bank, the Reserve Account £1000.00 has been transferred to Main Account and ring fenced as 'Reserve'. The committee discussed option to open a new Business Savings Account and agreed to support Barry in whatever he decides is the best way forward.
- (4) Current Account £10097.43; Social Account £3679.10; External Funding Account; £3523.32; Reserve Account £0.00
*ACTION: Barry will now contact Barclays Bank to close the Reserve Account.

Groups:

- (1) Musical Appreciation commenced this week, leader Karen Ible.
- (2) Possible exercise class. *ACTION: Lesley to research further.
- (3) Doorstep Discovery. *ACTION: Amanda will investigate in due course.
- (4) Group Leaders' Social Evening on the 19th April – some replies outstanding. Ideas for entertainment wanted. *ACTION: Amanda and Lesley.

Secretary: Confirmed that the revised Trip Terms and Conditions forms will not be retained by her but will be destroyed at the end of each trip. *ACTION: Responsibility of trip organiser.

Webmaster: Some anomalies still to be sorted. *ACTION: Jason.

Membership: In her absence Amanda read out Rose's report.

- (1) 3 new members since last Committee meeting.
- (2) Total membership now 283.
- (3) A member's email address issue has been sorted.

Speakers:

- (1) A very good response received from John Dobson's talk on Vladimir Putin.
- (2) Community Slot re dementia now not possible.
- (3) This month's speaker from Tamar Protection Society does not require a fee. He is hoping to acquire some volunteers.

Publicity: Our u3a advert will be entered in the June edition of the 'Cramleigh' magazine. *ACTION: Amanda and Gill.

AOB:

(1) Suggestion that it would be nice to hold another Barn Dance in the summer. *ACTION: Gill to find caller and discuss with venue.

(2) Agreed to make first meeting in May after the Coronation weekend just a little special. Red/White/ Blue theme; little cakes suitably decorated and a fun activity with groups making King and Queen models from assorted junk materials provided by Committee. *ACTION: Committee.

Next Meeting: Friday 5th May 2023 2pm Shado Centre.

Approved: _____

Date: _____