

Saltash u3a Executive Committee Minutes 06.03.26

Meeting commenced: 1405

Present: Amanda Smith (Chair), Barry Oliver (Vice Chair/Secretary), Peter Payne-Hanlon (Treasurer), Chris Masterson (Deputy Treasurer), Rob Jenkins (Groups), Rosemary Nankervis (Safeguarding), Trevor Earl (CM4), Sue Pym (Minutes).

Apologies: Ray Williams, Sue Matheron, Rose Oliver, Lynn Parker, Jason Lamb.

Minutes: The minutes of the previous meeting on 06.02.26 were agreed, proposed by Barry and seconded by Rosemary.

Chair: 1. Chairs' forum – The topic was 'Creating a First Impression' and suggestions were: (i) appropriate wording and imagery on the website crucial, (ii) clear group listings and activities important, (iii) lengthy documentation to be avoided, (iv) waiting lists for group membership present a challenge as do setting up new groups, (v) the completion of on-line membership forms not favoured as can be a deterrent.

2. New members' get together at the Ploughboy – considered a great success with 13 attending and most arriving at 1100 and staying for the full session. The Ploughboy were happy for Rose to provide cake/biscuits and in future to avoid queueing for drinks they will put out a table with tea and coffee urns. It was agreed that a new laptop would be useful to demonstrate how to navigate through the Saltash u3a website. Barry has now sent all those who attended details of the Groups and contact details for Rob the Groups co-ordinator. One new member expressed an interest in setting up a Walking Netball Group which will now be investigated. **3. 20th Anniversary plans** – Peter provided a sliding scale of costings based on a range of numbers attending. Maximum numbers set at 150. There was concern that if oversubscribed, subsidising the event from the Main Account would be unfair on those unable to attend. It was agreed to raise the ticket price to £16. Members will receive an email informing them of the cost, ticket availability April, May, June meetings, cash only, correct amount. The magician has confirmed his availability. It was agreed that the colour scheme should be Cornish and not the u3a colours of blue and yellow which also represent Ukraine. *Action – Amanda will email – members; Floral Group re table decorations; Art Group re table plan. Barry to print tickets and contact the magician re deposit and fee payment.

Secretary - Correspondence and Business: **1. Car Sharing** – to date there has been no response to the email regarding car sharing. **2. Working Calendar** – Amanda and Barry have now reviewed the policy documents. **3. Group Leaders' Social** – The evening of 16th April was agreed and availability confirmed with the Shado Centre. **4. Diverse Events 2nd May** – Barry has received confirmation of our plot which is outside 'Saltash News'. Committee Volunteers needed to set up at 0730.

Treasurer: **1.** Outgoings - Payments of £721.50 were made in February. **2. Accounts as of 02.03.26 - Main Account** - £3137.01 including £1201.75 ring fenced group funds; **Social Account** - £1476.50; **External Funding Account** - £1238.57; **Business Premium Account** - £6124.83 includes £15.46 interest paid on 02.03.26

Groups: **1. Website photographs** – Rob awaits these. It was agreed that we needed some more Group 'action' shots rather than simply rows of members looking straight at the camera.

2. Quiz Group - Dates and times still outstanding.

Webmaster: No report.

Membership: Current membership is 288.

Speakers: **1. Meet and Greet** - In Ray's absence Peter will introduce the speaker and ensure that his brief is maintained. **2. Meeting management** – In Amanda's absence Barry as Vice-Chair will take her place. Sue P will man the 'Welcome desk' in Lynn's absence.

Publicity: **1. University contact** - Carried over to next meeting. **2. Updated advertising flyer** – Some amendments to the layout were discussed and agreed. *Action – to be forwarded to Sue M. **3. Policy for supporting other organisations** – The Committee's approval to email members regarding the Rotary shoe exhibition in support of battered women was made after having already accepted the Rotary's request. It was agreed that we should now have a simple policy stating that all similar approaches will be referred to the Committee before agreement is made. *Action – Amanda to write a simple policy.

Safeguarding: **1. National initiatives** – Rosemary reported that none were relevant to Saltash u3a.

2. New monthly meeting format – Feedback to date suggested this has been favourably received.

CM1: No report.

CM4: No report.

CM5: 1. Welcome desk – This had worked very well so will continue from now on.

AOB: Secretary (i) **Beacon users group survey** - some have signed up. (ii) Having received a request from the **Plymouth University Engagement Team** asking if other local u3as would be interested in involvement with them, Barry had emailed nine u3as and only Torpoint and Rame Peninsula had replied. (iii) Having experienced issues with **The Wesley sound system** last month, Barry will now meet with Bernard who will talk him through operational procedures. (iv) Paul Reid is the **new SW Council member** having taken over from Sue Parker.

Rob (i) **Committee continuity** - Rob expressed concern that time was running out as several key members of the Committee were standing down at the next AGM in the Autumn. None of those present were able to take over from Amanda as Chair. It was agreed that we all needed to be active in sounding out potential candidates for the Committee. *Action – Amanda will also send out an email encouraging volunteers willing to be co-opted to come forward as soon as possible.

Chair – (i) **Transition** will be an agenda item from now on. (ii) We now need to consider the purchase of **new laptops** as the only one viable is used by the Deputy Treasurer.

Meeting closed: 1610

Next Meeting: As the next meeting will fall on Good Friday it was agreed that it should be brought forward to the **27th March**. Rob will contact The Shado Centre to check availability, if unavailable, the meeting will be held at Amanda's house.

Approved:

Date: